

North and South Otter Lake Association Annual General Meeting 2026

19th July 2026, Outdoor Classroom, Frontenac Park

Agenda – Proposed (to be amended/approved by the general assembly)

Please note, new this year in the presentation of the Proposed Agenda is a number in parentheses for each item on the agenda. The goal is to wrap up statutory business before the guest speaker, and finish the meeting in good time to enjoy a potluck lunch together.

10:00 am: Call to Order

1. Land Acknowledgment and President's Word of Welcome (5)
2. Adoption of the Agenda (5)
3. Adoption of the Minutes, 2025 AGM (5)
4. Reports:
 - 4.1 President's Report (5)
 - 4.2 Treasurer's Report (5)
 - 4.3 Report from Constitution & Guidelines Working Committee (see below) (5)
 - 4.4 Changes to properties / owners (5)
 - 4.5 Water Testing (10)
 - 4.6 Web and Socials (5)
 - 4.7 Park Report (5)

11:00 am: Break for Guest Speaker from Watershed Canada, Love your Lake Program (20 min)

5. Wildlife Sightings (membership) (10)
6. Discussion and vote on constitution amendments as proposed by the Executive Committee's Working group on Constitution & Guidelines, (specifics below)** (15)
7. NSOLA Merchandise (5)
8. Discussion of social events to engage members*** (10)
9. Discussion of proposals from members-at-large (?)
10. Election of board members* (15)
11. Other business (announcements, upcoming events, etc.) (10)

12. Speaker from Save South Frontenac (10)

12. Adjournment

Noon-ish: Pot-Luck picnic lunch

NOTES pertaining to agenda items above:

***Elections:** The following 2-year term positions on the Executive Committee are open this year, please submit your nominations.

Vice-President (currently vacant): Principal Tasks -- Assume the duties of the president in case of absence; Participate as a member of the executive in meetings; Act as signing authority along with President and Treasurer; Leading or participating in projects mandated by the AGM and executed by the Executive Committee.

Treasurer (Oriana is retiring after putting in several consecutive terms): Principal Tasks -- Collect membership dues; Make necessary payments on behalf of the Association; Reimbursement of funds to members for eligible purchases made on behalf of the Association; Administer donations as mandated by the General Assembly; Maintain financial records; Report Annually at the AGM; Be familiar with online banking; Participate in executive committee and annual general meetings, providing advice and input; Lead/participate in projects mandated by the AGM and executed by the Executive Committee.

Secretary (consecutive terms ending for Piper. Will stay on if need be): Principal Tasks -- Prepare meetings with President; Prepare documents and effectuate mailings as needed; Take minutes; Maintain records, shared files and databases (familiarity with Google Docs shared files, Excel or similar for database and mass mailing); Participate in executive committee and annual general meetings, providing advice and input; Lead/participate in projects mandated by the AGM and executed by the Executive Committee.

Director-At-Large : Principal tasks -- Participate in executive committee and annual general meetings, providing advice and input; Lead/participate in projects mandated by the AGM and executed by the Executive Committee.

**** Proposals from the Constitution and Guideline Review Committee Working Group**

Updating the constitution

a. Payment of Membership Dues (Point 4E in the Constitution)

Currently the constitution sets this at a fixed date of 1st August each year.

The proposal is to revise text for dues payment “at or before the Annual General Meeting” each year.

(It is noted that we are now holding AGMs earlier than August, and that there are options for electronic payment available).

Proposal is that Point 4E will now read:

Dues are payable at or before the Annual General Meeting for the current year and any members deemed in default shall automatically lose their membership. Membership may be reinstated on application to the executive with full payment of dues.

b. Quorum for AGM (Point 5C in the Constitution)

Currently the constitution sets the quorum at 12 members.

Proposal: to set the quorum at 25% of paid members at the time of the Annual General Meeting, rather than a fixed number. (It is noted that when the constitution was drafted, a quorum of 12 would likely have represented about 25% of paid members, but the number of residences has increased since).

Proposal is that Point 5C will now read:

Twenty-five percent of voting members shall constitute a quorum for the holding of an annual general meeting duly called.

*****Ideas for Social Activities**

1. A communal canoe trip around the lake, or through the Rothwell-Holleford Lake corridor. We might request the assistance of a naturalist to aid spotting wildlife.
2. A communal family picnic at the Park picnic area.
3. A corn-boil and potluck at the Park picnic area (Ontario corn becomes readily available in August).
4. These may be conducted jointly with the Friends of Frontenac Park.
5. A hike in Frontenac Park – Doe Lake Trail is generally suitable – possibly in association with the above.
6. A winter cross-country ski or snowshoe hike around the lake.
7. Claire Beach has offered to provide an introductory forest bathing session

Timing: for all but the winter activity, towards the end of August would be optimal.